

Hunter's Clarion

July/August 1999 edition

Interlibrary Loan Forms Are Online

by Dana Edge, Reference Librarian

Research just got easier! Hunter Library now has online order forms for Interlibrary Loan requests. From the *InfoHunter* page, click on 'About Hunter Library,' then 'Services,' then 'Interlibrary Loan.' We recommend that you read the material under 'Detailed Instructions' before you use the forms for the first time as policies have been adapted for the virtual venue.

As with the paper forms, give us the citation (complete with no abbreviations—some things never change) and we will find the library that can provide the material most quickly and cheaply. There is a space for comments if you need to let us know something or have a question about the request.

If you have any problems using the online forms, stop by the Reference Desk or call us at 7465. We'll be happy to help you.

ABC Express Update: Computers Take Over the Process

by Dana Edge, Reference Librarian

No more pencils, no more books,... and no more pink slips for ABC Express! This summer, we have been experimenting with requesting ABC Express journals online. You can now order bound and microform journals just like you order books, using the Library Catalog. The pink slips have not completely gone away—they must still be used to request "current" magazines and journals, those that have not yet been bound or put on microform.

While this makes ordering easier, it does not change the short time that the journals from ASU and UNCA will actually be in this building. Right now we do not have a way to remind you that your journals have arrived (but we are working on it!) For details about the turnaround time for journals, how to place a request, and delivery schedules, check the ABC Express website. (From the Library Catalog, click on the picture of the 'Road to Boone.') You can also call the Reference Desk at 7465, or stop by and ask us. We're always glad to see you.

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Library Staff Teaches Jumpstart Class

by Nan Watkins, Reference Librarian

Hunter Library is pleased to have been a part of Jumpstart '99. Before Fall Semester classes began, twenty-three library staff members were actively involved in teaching "Electronic Resources," one of four Jumpstart computer classes, to more than one thousand entering freshmen. Seventeen librarians taught sixty-four sessions with six library staff assisting in the ten computer classrooms on campus.

The sessions, planned and coordinated by Betsy Whitley, gave the freshmen an introduction to finding and evaluating information on their computers using two library databases and one search engine. If you would like to see the online Jumpstart manual that all freshmen have been using, you can find it at: www.wcu.edu/jumpstart/.

STATISTICAL CORNER

Statistical information on the state of North Carolina is available from multiple state and federal agencies, either in paper or on the Internet. This will be our last issue for listing some of these resources in various subject areas. Our data comes from Alex Hess, Acting Librarian from the Institute of Government. For additional information on any of these resources, please call Nancy Kolenbrander at 7252.

North Carolina Counties & Cities Statistical Information

Organizations:

National Association of Counties, 440 First St., NW, Washington, DC, 20001-2080 (202-393-6226; Fax 202-393-2630)

<http://www.naco.org/>

National League of Cities, 1301 Pennsylvania Ave., NW, Washington, DC, 20004 (202-626-3000; Fax 202-626-3043)

<http://www.nlc.org/>

North Carolina Association of County Commissioners, P.O. Box 1488, Raleigh, NC, 27602-1488 (919-715-2893; Fax 919-733-1065)

<http://www.ncacc.org/>

North Carolina League of Municipalities, P.O. Box 3069, Raleigh, NC, 27602 (919-715-4000; Fax 919-733-9519)

<http://ncinfo.iog.unc.edu/NCLM/>

Population:

Census of Population - General Population Characteristics (North Carolina) CP-I-35 & Social and Economic Characteristics (North Carolina) CP-2-35, Bureau of the Census, U.S. Dept. of Commerce (U.S. Government Printing Office, Superintendent of Documents, Washington, DC, 20402 (202-512-1806) issued every ten years)

Population and Housing Unit Estimates (Including Counties, Cities/Places, and Metropolitan Areas), U.S. Census Bureau

<http://www.census.gov/population/www/estimates/popest.html>

State Demographics, Office of State Planning, Office of the Governor (of North Carolina)

<http://www.ospl.state.nc.iis/demog/>

Revenue/Taxation:

County Tax Surveys - 1994-95 thru 1998-99, North Carolina Association of County Commissioners

<http://www.ncacc.org/taxrate.htm>

Local Government Commission (State and Local Government Finance), NC Dept. of State Treasurer, 325 N. Salisbury St., Raleigh, NC, 27603-1388 (919-733-3064; Fax 919-715-0229)

Municipal Property Tax Rates (From Surveys) - 1992-93 thru 1997-98, North Carolina League of Municipalities

<http://ncinfo.iog.unc.edu/NCLM/General/Reports/TaxRate/tax-rate.html>

Tax Research Division, North Carolina Dept. of Revenue, P.O. Box 25000, Raleigh, NC, 27640 (919-733-4548; Fax 919-715-3793)

Re-Vamped, Re-Invented North Carolina Web Site

(<http://www.wcu.edu/library/research/govdocs/ncdocs/>)

by Paulina Barrier, Government Documents Library Assistant

Our North Carolina Web site has had a facelift, and she looks beautiful. There are twelve topics of selected North Carolina sources, interesting facts, statistical information and resources to choose from.

Click on 'Education.' The megasite *North Carolina Educational Web Resources* has extensive links to resources for North Carolina's educators.

The 'Local and Regional Information' site will take you around the Mountain, Piedmont Triad and Coastal Carolina regions.

For your news and entertainment in our exciting Tar Heel State click on one of our 64 local and regional newspapers online.

The 'Laws and Legal Resources' site has North Carolina Court information, decisions and information on family law litigation and negotiation.

The 'Jobs in North Carolina' site features current employment opportunities. Don't forget to refer our graduates to this valuable site.

Our new North Carolina Web site has a lot of vital information and resources, so take a minute to check it out and say, "I did not know...about North Carolina." Enjoy!

New Traffic Pattern



That's Right!

Now you enter on the right from the outside and exit on the right from the inside!



Some Things Change... ... Some Things Stay The Same

by Elizabeth Vihnanek, Curriculum
Materials Center Librarian



The video cassette and compact disc collections have been growing very rapidly. In order to accommodate these growing collections it was necessary to acquire more shelving. The CDs and videos have been arranged and the shelves labeled to make browsing the collections and locating items easier.

Videos and CDs may be returned to the main level circulation desk. Kits, games and miscellaneous curriculum materials must be returned to the CMC desk when the CMC is open.

New VCRs, monitors, CD players and stereo headphones have been purchased for the playback area. A large-screen monitor and VCR are available for small group viewing.

A MacIntosh computer, printer, laser disc player and a small collection of software are available for library use.

A new security system for the CDs and videos will be in place sometime during the fall semester. After the items are checked out at the CMC circulation desk, the system will enable you to exit the main door of the library without any other stops.

Questions and checkout will be more easily handled at the new larger circulation desk.

Of course there are some things that don't change.

You are still able to use the online catalog from your office or home to find out if we own an item. It is best to do a subject or keyword search and then use the 'limit' function. You may 'limit' to media in general or to videocassettes or compact discs.

You are still able to 'book' or reserve a CD or video for use on a particular date in your classroom. You are still able to place CDs or videos on reserve for use by students in the library playback area. The sooner you come by the CMC circulation desk to complete the short form, the faster we can accommodate your requests.

The hours of service remain the same:
Mon-Thurs, 8A.M.- 10P.M.; Fri, 8A.M.- 5P.M.,
Sat., 1P.M.- 5P.M., Sun 2P.M.-10-P.M.

Our phone number is still 227-7044.

***Some big changes
have occurred in the
Curriculum Materials
Center this summer***

The CMC staff invites you to come and see what has changed and what has stayed the same.

One reminder: Because videocassettes, and compact disc cases are fragile and some kits and games have small parts, we ask that you do not use the outdoor book return.

Windows PC User Tips

by Robin Hitch, Systems Support Technician

The beginning of a new term is always a good time to go over what you know and what you need to know. The following is a compiled list of what may help you in basic Windows computer literacy. If you already know how to accomplish these tasks, you are more than on your way to being computer savvy!

Try Things

Don't be afraid of the PC. Unless you are rummaging around

in the Windows folder, deleting random files or displaying your magnet collection on the case, there is little you can do to damage your computer. Try punching buttons, clicking things, dragging icons, or anything else you might think of. Experimentation is the best way to learn.

Change Mouse Speed

Getting used to the mouse can be tricky at first. This is sometimes called hand, eye, mouse coordination. You can change the speed of movement and double-click rates with the Mouse applet in the Control Panel. Click-'Start'..'Settings'..'Control Panel'..'Mouse'

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Update on Hunter Library & The Friends' Cherokee Phoenix Project

by George Frizzell, V.P., Friends of Hunter Library

The Cherokee Project, co-sponsored by the Library and the Friends of Hunter Library, is nearing its goal to transcribe the English language articles in the Cherokee Phoenix newspaper that concern regional events. The Cherokee Phoenix was the national newspaper of the Cherokee Nation and was published between 1828-1834.

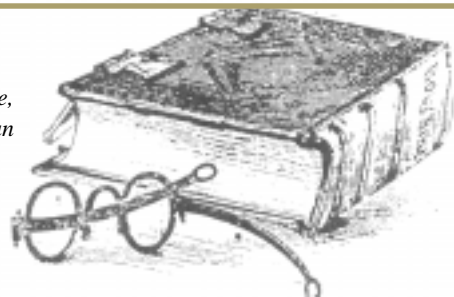
Original copies of the Cherokee Phoenix are rare, and we rely upon microfilm editions as our source of articles. Unfortunately, microfilm editions vary widely in the clarity of their images for individual issues of the Phoenix and in their completeness. Consequently, we found it necessary to use several microfilmed versions in order to obtain legible copies and to ensure that we accounted for all issues. Fortunately, three extensive microfilm editions exist, all based on different sets of original Phoenix issues. Previously, the library had obtained microfilm editions created by the University of Oklahoma and the University of Georgia Libraries. In February, thanks to the assistance and sleuthing work of our counterparts at ASU, we learned that a set of the Phoenix from the British Museum contained legible images we needed. The British Museum microfilm set, in conjunction with the other two sets, has given us a comprehensive collection of the Cherokee Phoenix. Articles from the newspaper are diverse, and cover every topic from the Cherokee national government, to social events, to reports on other Native American nations.

Sidelight:

As part of its effort to remain a premier center of Cherokee studies, Hunter Library continues to purchase Cherokee-related resources. We have identified and purchased over 50 additional doctoral dissertations and theses concerning Cherokee studies. With dissertations previously acquired, we have a near comprehensive collection of Cherokee-related dissertations.

Periodical Use Study Continues

by Nancy Newsome,
Serials Librarian



The periodical use study being conducted by the library will continue through the Fall Semester. This study has been going on since Spring Semester 1998 in an attempt to measure the use of our current subscriptions. Questions are often asked during the periodical review process concerning the use of particular titles. We can now provide answers to those questions. Use is measured by recording in our circulation system each time an issue, bound volume, or reel of microfilm is collected for reshelving. While not a precise, accurate measurement of use, it does give an indication of the amount of use a title receives. The numbers are retrieved at the end of each semester. Reports

and analyses of the data will be shared with the departments once compiled. Lists of titles with the use statistics, either by semester or in total, can be provided upon request at any time.

Use statistics are one of the factors in making collection development decisions. Other factors include indexing (how a title is accessed), relevance to the current curriculum, cost, etc. If you have any questions concerning the use study, please feel free to contact the Serials Department at 7155.



New Position

Jon Horstman

Hunter Library welcomes Jon Horstman to the position of Web Services Librarian. As a member of the Reference Unit, Jon's responsibilities include reference desk service, library instruction, collection development, and the ongoing development and maintenance of the Library's Web site. Some of you are already familiar with Jon as he has worked for a number of years in the Library, most recently in the Government Documents Unit. Moreover, for the past year Jon has served as the Library's interim Webmaster. In this role, Jon has made key contributions during the development of our InfoHunter Web site.

Jon has a bachelor's degree in Education from UNC-Chapel Hill, a master's degree in History from WCU, and he recently obtained a master's in Library and Information Studies from UNC-Greensboro. He resides in Cullowhee with his wife, Marcia, and their two (soon to be three) children.

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Windows PC User

Change the Time

If Windows' time is off, don't keep it that way like some perpetually wrong VCR clock. To set it, double-click the clock in the corner of the Taskbar. A box appears with a calendar for setting the date and an analog clock for setting the time. Click the appropriate day, and then click the numbers below the clock to select hours, minutes, or seconds. With one of these selections highlighted, click the small up and down arrows.

Recent Publications & Presentations of Library Faculty & Staff

Jill Ellern, Systems Librarian, and Nancy Newsome, Serials Librarian, gave a presentation titled Looking a Gift Horse in the Mouth: Collection Management Following a Statewide Purchase of Electronic Resources at the 14th Annual North American Serials Interest Group (NASIG) Conference in Pittsburgh, PA, on June 12, 1999.



New Employee

Sheila Gibson

Hunter Library welcomes Sheila Gibson to the position of Serials Library Assistant in the Serials Unit. Sheila is responsible for ordering and paying for the approximately 2500 subscriptions and standing orders received by the library. Other responsibilities include monitoring serial fund balances and resolving receipt problems, as well as checking in newspapers and microfilm.

Sheila holds a Bachelor of Science in Business Administration from WCU, and resides in Sylva with her husband Jesse, who is a graphic designer for Drake Enterprises in Franklin. She is an avid Winston Cup and drag racing fan.

HUNTER LIBRARY HOURS

Fall 1999

Thursday, August 19 to
Thursday, September 2

Regular Hours

Labor Day Holiday

Friday, September 3

8:00 a.m. - 6:00 p.m.

Saturday, September 4

10:00 a.m. - 6:00 p.m.

Sunday, September 5

Closed

Monday, September 6

Noon to Midnight

Tuesday, September 7 to

Saturday, September 18

Regular Hours

Sunday, September 19 to

Thursday, October 7

Extended Hours

Fall Holiday

Friday, October 8

8:00 a.m. - 6:00 p.m.

Sat./Sun., October 9/10

Closed

Monday, October 11

8:00 a.m. - 5:00 p.m.

Tuesday, October 12 to

Monday, November 22

Extended Hours

Regular Hours

Monday through
Thursday

8:00 a.m. - Midnight

Friday

8:00 a.m. - 9:00 p.m.

Saturday

10:00 a.m. - 9:00 p.m.

Sunday

Noon - Midnight

Extended Hours

Monday through
Thursday

8:00 a.m. - 2 a.m.

Friday

8:00 a.m. - 9:00 p.m.

Saturday

10:00 a.m. - 9:00 p.m.

Sunday

Noon - 2 a.m.

Hunter's Clarion

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