What?
The Mary Livermore Library and Music Resource Center Retooling Experience

Who?

Where?
Who?

Meggan Hollis, Music Librarian
UNC Pembroke
meggan.hollis@uncp.edu

David Young, Catalog Librarian
UNC Pembroke
david.young@uncp.edu
Where?

Metrolina Library Association
Annual Conference

June 9, 2017
About Meggan
Degrees

Bachelor of Music in Music Education
UNC Greensboro (2006)

Master of Arts in Music Education
UNC Pembroke (2012)
UNC Pembroke

Began as graduate assistant for marching band in 2010

Started working as Music Librarian in October 2012

Continues to work as marching/pep band assistant
Printing/Copying

Students can type papers, print, and make copies at no charge in the MRC. They must provide their own paper.
Materials

- Vocal and instrumental solos
- Chamber music scores
- Miniature orchestral scores
- Instrumental method books
- Audio CDs
- Few reference materials
mental solos
scores
stral scores
method books
Materials

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- Chamber music scores
- Miniature orchestral scores
- Instrumental method books
- Audio CDs
- Few reference materials
Computers

The MRC is equipped with 12 iMac all-in-one desktop computers.

These computers have specialized music software installed:
- Finale - music notation
- Practica Musica - music theory/ear training
- Pyware - marching band drill writing
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Relationship to Main Library

BraveCat (online library catalog) allows students to look up items to see location, call number, and availability.

Shared Integrated Library System (Sierra) allows MRC staff to see library holdings and check out/in materials.
<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>Concerto en sol mineur : pour orgue, orchestre à cordes et timbales</td>
<td>Poulenc, Francis</td>
<td>1999-1963</td>
<td>AVAILABLE</td>
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<td>3</td>
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<td>Poulenc, Francis</td>
<td>1999-1963</td>
<td>AVAILABLE</td>
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</tbody>
</table>
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Retooling the Music Resource Center

retool
verb | re·tool | \(\text{rē-'tül}\)

1. adapt or alter (someone or something) to make them more useful or suitable
2. reorganize
3. revise, modify
Evolution of Materials

As the music department grows, faculty have ordered more small ensemble music (trios, quartets, etc.).

With students able to access information and recordings online, fewer music reference materials and CDs have been ordered.

*2006 data is from May 2005-April 2006
^2017 data is complete through May
Student Workers

The MRC functions on an 8:00 a.m.-5:00 p.m. M-F schedule.

We employ student workers to extend hours Monday-Thursday.

Student workers assist with computer/printer issues, and help students find materials if needed.

Student workers cannot check out materials to other students.
Shelving Order

We shelve most items in call number order

Vocal scores are cataloged in the system alphabetically: Alto, Baritone/Bass, Soprano, Tenor

Vocal scores are shelved by voice type: Soprano, Alto, Tenor, Baritone/Bass
  • These call numbers will be slightly out of order, but locating materials is easier
Helping Our Students

A large wall calendar near the MRC entrance allows students to easily see upcoming events.

The calendar is also where student workers can see which events they are scheduled to work, and make changes if needed.
<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
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<tr>
<td>Notes</td>
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Next Month: May 2017

1  8  15  22  29  36  43  1
2  9  16  23  30  4  11  2
3  10  17  24  31  5  12  3
4  11  18  25  32  6  13  4
5  12  19  26  33  7  14  5
6  12  20  27  8  15  6

Notes:
Junior Recital: Paul Anderson, clarinet 5:30 pm

Honors Recital: 7:30 pm

Meleody

Aaron
About David
Degrees

Bachelor of Arts in History  
Bates College (1988)

Master of Arts in History  
Appalachian State University (1990)

Master of Library Science  
NC Central University (2000)
UNC Pembroke

Started as Catalog Librarian in 2001

Catalogs for Mary Livermore Library, Music Resource Center, and School of Education Curriculum Lab
The Cataloging Process

Step 1
Music Department

Step 2
MRC to Library

Step 3
Library

Step 4
MRC
Step 1
Music Department
Step 1
Music Department

Faculty request materials
Step 1
Music Department

Faculty request materials → MRC staff orders materials
Step 1
Music Department

Faculty request materials → MRC staff orders materials

MRC staff orders materials → Materials are received

Materials are received → Faculty request materials
Step 2
MRC to Library
Step 2
MRC to Library

Meggan
contacts
David
Step 2
MRC to Library

Meggan contacts David

David receives materials
Step 3
Library
Step 3
Library

David catalogs items in system
Step 3
Library

David catalogs items in system → David attaches note with call number
Step 4
MRC
Step 4
MRC

Meggan receives items from David
Step 4
MRC

Meggan receives items from David

Meggan attaches call number labels
Step 4
MRC

Meggan receives items from David

Meggan attaches call number labels

Materials are shelved for students/faculty
Cataloging Scores

David...
- Uses OCLC to identify usable records for music materials
  - If a copy already exists in UNCP system, item is added as “copy 2,” “copy 3,” etc.
- Uploads bibliographic record into Sierra (shared library system for UNCP) and attaches item record in system for new items
- Verifies bibliographic record and adds any note fields
- Checks *Classification Web* to determine subject heading
- Inserts call number field and barcode into system
- Places barcode inside cover and puts call number on sticky note
- Adds message field for verifying score + parts (as needed)
Cataloging CDs

David...

- Uploads bibliographic record into Sierra
- If liner notes exist, adds note in record, along with any other notes
- Adds UPC field in bib record and places barcode over UPC code on back cover of CD
- Adds note in item record: "Verify contents: 1 CD-Sound + 1 leaflet/booklet" (as necessary)
Music Materials Cataloged Since 2006

- Scores: 3487
- Instruments: 930
- CDs (sound): 307
- CD-ROMs: 27
Retooling the Mary Livermore Library
Resources for Music Students

The Mary Livermore Library is open until late in the evenings during the week, and has weekend hours, allowing more access for students.

Most music reference books and biographies of composers are housed in the Mary Livermore Library.

UNCP students have access to several online music reference sites through BraveCat (UNCP’s online library catalog):


Students can also access peer-reviewed journals through BraveCat/EBSCOhost.
Call Number Changes

Using an **Excel** file to indicate call number adjustments instead of individual sheets will save paper and make it easier to make the changes.

<table>
<thead>
<tr>
<th>Title</th>
<th>Composer</th>
<th>Current Call #</th>
<th>New Call #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sonatas for violin</td>
<td>Mozart</td>
<td>M219 .M9 S6</td>
<td>M219 .M9 S62 v. 1 &amp; v. 2</td>
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<tr>
<td>Sonata No. 1</td>
<td>Prokofiev</td>
<td>M23 .P76 S6 no. 1 Op. 1</td>
<td>M23 .P76 S6 no. 1</td>
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<tr>
<td>Late Piano Works</td>
<td>Liszt</td>
<td>M25 .L7 P52</td>
<td>M25 .L7 P54 v. 1</td>
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Updating Holdings

Communicating with Meggan about instruments UNCP no longer owns and updating Sierra by deleting these materials as needed will keep our records accurate.
<table>
<thead>
<tr>
<th>#</th>
<th>Recnum</th>
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</tr>
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Foreign Titles

Adding English translations gives students more options for looking up items in BraveCat (online catalog).

Fünf Konzert-Etüden

Cinq Etudes de concert / Five concert studies

Fünf konzert-etüden - Cinq etudes de concert = Five concert studies : opus 52 : piano
What have we learned?
Communication

The MRC and Mary Livermore Library staff MUST communicate to ensure items are properly cataloged.
Retooling

Modifications to both libraries and the cataloging process have allowed better access for students and faculty.
Resources

Having many resources available in both the Music Resource Center and Mary Livermore Library allows students and faculty to access a wide range of information.
Questions?